



Bullying, Harassment, or Intimidation Reporting Form

Howard County Public School System • Ellicott City, Maryland 21042

This form is to be confidentially maintained in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

Bullying, cyberbullying, harassment, and intimidation are serious and will not be tolerated. This is a form to report alleged bullying harassment, or intimidation that occurred during the current school year on school property, at a school-sponsored activity or event off school property, on a school bus, on the way to and/or from school*, or on the internet-sent on or off school property; or that substantially disrupted the orderly operation of the school. Bullying, harassment and intimidation mean any intentional conduct, including verbal, physical or written conduct, or an intentional electronic communication, that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities or performance, or with a student's physical or psychological well-being. The conduct must (1) be motivated by an actual or a perceived personal characteristic including race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, familial status, or physical or mental ability or disability, or (2) be threatening or seriously intimidating. Electronic communication means communication transmitted by means of electronic device, including a telephone, cellular phone, computer and pager. Sexual discrimination includes sexual harassment, sexual assault and sexual violence and is characterized as unwelcome conduct of a sexual nature that interferes with a student's ability to learn. This term is generally thought to mean actions, language or visual materials which specifically refer to, portray or involve sexual activity or language. Conduct of a sexual nature may include overt sexual solicitations, inappropriate touching, sexual jokes and inquiries about a person's sex life. Sexual harassment is the broader term that encompasses conducts of a sexual nature such as unwelcomed sexual advances, requests for sexual favors, and other verbal or physical contact of a sexual nature. Sexual harassment also includes acts that are not overtly sexual but rather are directed at individuals based on their gender such as profanity or rude behavior that is gender-specific.

If you are a student, the parent/guardian of a student, a close adult relative of a student, or a school staff member and wish to report an incident of alleged bullying harassment, or intimidation, complete this form and return it to the Principal at the student victim's school. You may contact the school for additional information or assistance at any time.

PLEASE PRINT ALL INFORMATION

Today's date ___/___/___ School _____ School System _____

PERSON REPORTING INCIDENT: Name _____
Telephone: (_____) _____ **E-mail:** _____
Place an X in the appropriate box:
 Student Parent/guardian of a student Close adult relative of a student School Staff Bystander

1. Name of student target/victim(s): _____ Age: ___ School: _____
_____ Age: ___ School: _____
_____ Age: ___ School: _____

2. Name of alleged witness(es) if known: _____ Age: ___ School: _____
_____ Age: ___ School: _____
_____ Age: ___ School: _____

3. Name(s) of alleged offender(s) (if known): Age: ___ School: _____ Is he/she a student? Yes No
Age: ___ School: _____ Is he/she a student? Yes No
Age: ___ School: _____ Is he/she a student? Yes No

Contact HCPSS Department of Special Education and Student Services (410) 313-5336 or Office of Equity Assurance (410) 313-6654 with any questions.

